

May 19, 2023

We respect your privacy.

The Olmsted Network is committed to respecting the privacy of our donors.

How is information used?

Olmsted Network uses your data to maintain records of donations, send acknowledgments, mail year-end tax statements (upon request) and send email notices and direct mail pieces.

Currently, we use Square to collect and process the majority of our donations. We will never retain your credit card information. Donations over 2% of our entire budget must be reported on IRS Form 990, Schedule B.

We store donor information in Salesforce, unless requested otherwise. Donors can email <u>info@olmsted.org</u> to be removed from this list. Typically, donor information is not added to Mailchimp, the system we use for e-newsletters and other marketing solicitations. When a donor gives through Eventbrite, we consider the registration/donation as consent to be added to our marketing lists.

Anyone who wishes to join our e-newsletter list should subscribe at olmsted.org. If a contact wishes no longer to receive marketing solicitations via Mailchimp, he or she should manually unsubscribe by clicking "Unsubscribe" at the bottom of any email. If an issue occurs, please reach out to us at <u>info@olmsted.org</u>.

Individual names, corporations and sponsors are sometimes listed in annual reports, event programs and other materials. Individual names are never listed online.

We do not share personal information.

Olmsted Network will not sell, rent, trade or transfer your personal information to outside organizations without prior approval. Use of donor information will be limited

to the internal purposes of Olmsted Network and only to further the mission of the Olmsted Network.

Nevertheless, security measures may not prevent all losses, and Olmsted Network is not responsible for any damages or liabilities relating to security failures. We reserve the right to make changes to this policy at any time and for any reason. We will alert you about any changes by updating the "Revised" date of this Privacy Policy. Any changes or modifications will be effective immediately upon posting. You are encouraged periodically to review this policy to stay informed of updates. By using our site or communicating with Olmsted Network, you are accepting this privacy policy.